

開課系級 Year of the class	課號 class	班別	學分	中文課名 course name	教師姓名 lecturer
Sophomore Year 2 年級	EL229		2	學術英文寫作 English Academic Writing	待聘

◆課程大綱 Syllabus

一.課程目標 Goal	中	本課程旨在以學生之前英語寫作技能為基礎，幫助其意識並增進一般英語和學術英語寫作方面的技巧，以符合大學課程之需求。
	英	English Academic Writing is designed to build on students previously learned English writing skills and to help them to become aware of, to improve and acquire general as well as more specific academic English writing skills that are demanded of them and needed to become successful at the university level.
二.先修科目 Pre-requisite	中	大一英語課程。
	英	Because this is a further advanced English writing course, students who have not passed Freshmen English or have failed to grasp the basic fundamentals of English writing taught in Freshman English are discouraged from taking this course.
三.課程大綱 Outline	中	<p>此課程將隨學生之學習狀況做調整，期能達到更有效之學習。</p> <p>課程簡介：</p> <p>學生進入大學前，可能已接觸過一般寫作形式，但學術英文寫作在許多方面與此不同。不分本地或外籍，大學生與研究生皆需要適當且基本的英文學術寫作技能。本課程旨在幫助學生意識並掌握學術英文寫作的基本元素。將涵蓋了此類語言的各個方面、特徵，和形式。</p> <p>課程特色：</p> <ul style="list-style-type: none"> ● 本課程第一部分將集中在寫作的基本機械式元素，讓學生有能力有效並有連貫性地表達或寫出自己的想法。 ● 本課程中後部分將較集中在更多的寫作基本方面，關注各種常見的學術寫作結構、形式，和方法，這些議題都是學生在大學課程中所即將面臨，希望能協助他們完成各式將到來的學術寫作任務。 ● 每節課中，也將關注各種學術寫作相關的語言技巧，例如閱讀和研究，以及組織、分析和批判性思考。 ● 本課程也將提供同儕討論活動，幫助學生建立自信，表達他們的意見，以便進行有效的學術寫作。 <p>本課程讓學生學習基本的英語學術寫作技巧，和相關語言技能，提供實用的練習，有助於提高學生的寫作能力，完成大學程度的考試。本課程也提供初階的研究生等級寫作技巧。</p>
	英	<p>Please note that this course will continuously subjected to changes and improvements in order to become a more effective and efficient English academic writing course.</p> <p>Introduction: Academic writing is quite different in many aspects to more general and basic forms of writing that students are usually or may have been exposed prior to entering the university level. Proper and essential English academic writing skills are required and needed in order for students to become successful at the undergraduate and especially graduate level, locally and especially abroad. Yet, past and current research and surveys continuously show that out of the four English</p>

academic skills – Reading, Writing, Listening and Speaking – most local students lack and wish to require the basic proficient writing skills needed at the university level. Addressing these needs, this course is therefore aimed at helping the students become aware of and gain a firm grasp of fundamental aspects of English academic writing. This course will focus on and cover various aspects of language, and key features and forms significant for academic writing.

Courses Key Features

- The first section of this course will focus on the fundamental mechanics and factors of effective writing, thus providing the students the ability to express and write their ideas effectively, efficiently and in a cohesive manner. Various aspects of this first section may and will touch on and review some basic writing skills students learned in their freshmen English course, but more in depth and focused more on academic purposes.
- The middle and latter sections of this course will focus more on fundamental aspects, various common structures and forms of academic writing methods and processes that students will be exposed to during their undergraduate studies, as well as assist them to become more proficient in the academic writing assignments they will be confronted by. Furthermore, these sections will also introduce and cover the basic, essential and correct academic writing formats and conventions that students are expected to follow such Paraphrasing, Quotations and Referencing.
- Throughout each section, this course will also focus on certain English language skills closely associated and significant to academic writing such reading and researching, organizational, analytical and critical thinking skills.
- This course will also provide peer-discussion activities to help students develop self-confidence in expressing their views as a prelude to effective academic writing.

The fundamental English academic writing skills and associated language skills learned in the course will provide useful practice and help improve the student’s writing ability on university level exams, as well as provide students the beginning essential academic writing skills needed for the graduate level

四.指定用書

Textbook

中

推薦用書： Jordan, R. R. (2005). *Academic writing course: Study skills in English* (3rd Edition). Essex: Longman – Person Education Ltd.

ISBN # 0-582-40019-8

補充用書： **Broadman, Cynthia A.** (2009). *Writing to communicate 3: Essays and the short research paper*. New York: Pearson Longman.

ISBN -10 # 0=13-240744-1

教師製作的講義。

英

Recommended Text: Jordan, R. R. (2005). *Academic writing course: Study skills in English* (3rd Edition). Essex: Longman – Person Education Ltd.

ISBN # 0-582-40019-8

Supplement text(s): Broadman, Cynthia A. (2009). *Writing to communicate 3: Essays and the short research paper*. New York: Pearson Longman.

ISBN -10 # 0=13-240744-1

Selected handouts provided by the instructor.

<p>五.參考書籍 Reference</p>	<p>文法書籍：以下書目可於元智大學圖書館找到</p> <ol style="list-style-type: none"> 1. Biber, D. <i>et al.</i> (2007). <i>Longman Grammar of spoken and written English</i>. Essex: Longman – Person Education Ltd. 2. Carter, R. & McCarthy, M. (2006). <i>Cambridge grammar of English: A comprehensive guide – Spoken and written grammar and usage</i>. Cambridge: Cambridge University Press. 3. Any or a well known English Dictionary and Thesaurus <p>進階 & 教師參考用書：以下書目可於元智大學圖書館找到</p> <p>Swales, J. M. & Feak, C. B. (2009). <i>Acadmeic writing for graduate students: Essential tasks and skills</i>. (Second Edition). Ann Arbor: University of Michigan Press. ISBN 0-472-08856-4。</p>
<p>Reference</p>	<p>Useful Grammar Reference: (Following found in the YZU Main Library)</p> <ol style="list-style-type: none"> 1. Biber, D. <i>et al.</i> (2007). <i>Longman Grammar of spoken and written English</i>. Essex: Longman – Person Education Ltd. 2. Carter, R. & McCarthy, M. (2006). <i>Cambridge grammar of English: A comprehensive guide – Spoken and written grammar and usage</i>. Cambridge: Cambridge University Press. 3. Any or a well known English Dictionary and Thesaurus <p>Advance & Teacher Ref: (Also available in the YZU Library)</p> <p>Swales, J. M. & Feak, C. B. (2009). <i>Acadmeic writing for graduate students: Essential tasks and skills</i>. (Second Edition). Ann Arbor: University of Michigan Press. ISBN 0-472-08856-4.</p>
<p>六.教學方式 Teaching Approach</p>	<p>注意：課程討論和作業會在英語環境中進行。授課方法可視教師不同的需求修改。（以下各點可供教師隨時增補修改。）</p> <p>本課程混合使用以下各種教學方式：</p> <ul style="list-style-type: none"> ● 課堂將包括講課、批評式閱讀、班級與小組討論、課堂內外個人或團體寫作練習或任務。 ● 介紹線上學術寫作資源 ● 針對寫作練習和作業，學生將不斷接收教師和同儕（公開和私下）的反饋意見，以幫助指出寫作的優缺點。 ● 學生於課外也須完成閱讀和相關課程準備。 ● 所有學生都於課堂內外，都必須要能獨立工作，以及平均參與團隊合作。 <p>所有學生於課堂討論中，都必須共享或展示他們各種形式的寫作</p> <p>Note: All lessons and in-class discussions & work will be conducted in an English-speaking environment. Also various types of approaches will altered or custom designed according to different teacher's preferences. (Various aspects of this section will be subjected to changes and constant updating).</p> <p>A mixture of various teaching approaches will be conducted in this course:</p> <ul style="list-style-type: none"> ● Class lessons will consist of lecturing; careful, critical and analytical readings of sources; class & group discussions; in-class & out-of-class individual & group writing exercises, tasks and assignments. ● 24 hour online internet academic writing guidance, grammar and practice reference websites will be introduced, provided and used in order to further assist in improving students writing skills, as well as to provide the instructors invaluable academic writing references and materials resources. <p>(List of various academic writing help websites will be provided at a later date).</p>

- Students will be exposed to continuous forms of instructor and peer (open class and personal) feedback on their writing exercises and assignments to help identify various writing errors, as well as highlight certain aspects of good writing in order to promote better and effective writing skill and habits.
 - Out-of-class readings and preparations are expected and required by all students.
 - All students will be expected and responsible work independently as well as in equal cooperation with assigned group members inside and outside of class.
- All students will be expected to share or present their various forms of writing in class discussions.